

**WESTERN REGIONAL HEALTH AUTHORITY
LOT 31B, FAIRVIEW SHOPPING CENTRE
MONTEGO BAY
ST JAMES**

ADVERTISEMENT

Applications are invited from qualified persons for the position of:

**Director, Operations & Maintenance (SOG/ST 9)
Western Regional Health Authority**

The Western Regional Health Authority (*a Statutory Body under the Ministry of Health*) is currently seeking to employ a *Director, Operations & Maintenance*. Reporting to the Regional Director, the incumbent will be responsible for the establishment and implementation of departmental strategies and operational procedures with the use of emerging process design, technological advancement and quality control methods; all in accordance with the objectives of the Western Regional Health Authority.

Core Functions:

- Ensures the effective and efficient implementation of workforce management, capacity planning, location & layout planning, materials inventory management, staffing and scheduling practices, consistent with the established goals, objectives and policies of the WRHA.
- Provides strategic leadership to the management and maintenance the of Region's facilities for the efficient delivery of health services.
- Monitors construction activities to ensure compliance with construction schedules, blueprints, drawings and job specifications while ensuring compliance with industry codes and standards.
- Plans, executes, monitors and controls project scope, time, cost, quality, risk and resources for the duration of WRHA projects.
- Provides a detailed and practical emergency plan to respond to various disasters including but not limited to earthquakes, storms and mass casualties.
- Interacts professionally with the public and vendors; maintaining effective working relationships, cooperating with the management team to effectively meet departmental objectives.

QUALIFICATION & EXPERIENCE:

- BSc. Degree in Civil or Electro-mechanical Engineering or its equivalent from an accredited institution
- A Masters degree in related engineering discipline, management or business administration would be an asset
- Minimum of five (5) years working experience as an Electro-mechanical Engineer, of which at least two years must be at the management level

SPECIFIC KNOWLEDGE/SKILLS REQUIRED:

- Excellent leadership, communication, negotiation and organizational skills
- Ability to effectively manage time, prioritize work and multi-task
- Effective team building, interpersonal and change management skills
- Proficiency with Project Management Software and tools

Applications with detailed Résumé should be submitted by December 8, 2017 to:

The Director
Human Resource and Industrial Relations
Western Regional Health Authority
Lot 31b, Fairview Shopping Centre
P O Box 900
St. James

Or e-mail: jobs@wrha.gov.jm

NB: ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED.